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FORM 31

Proof of Claim

(Section 50.1, subsections 65.2(4), 81.2(1), 102(2), 124(2), 128(1), and paragraphs 51(1)(e) and 66.14(b) of the Act)

(All Notices or correspondence regarding this claim must be forwarded to the following address):

Three horizontal lines for providing the forwarding address.

In the matter of bankruptcy (or the proposal, or the receivership) of [name of debtor], (name of debtor) of [city and province], (city and province) and the claim of [creditor], creditor.

I, [name of creditor or representative of the creditor], of [city and province], (city and province), do hereby certify:

1. That I am a creditor of the above-named debtor (or that I am [state position or title] of [name of creditor])

2. That I have knowledge of all the circumstances connected with the claim referred to below.

3. That the debtor was, at the date of bankruptcy (or the date of the receivership, or in the case of a proposal, the date of the notice of intention or proposal, if no notice of intention was filed), namely the [day] day of [month], [year], and still is, indebted to the creditor in the sum of \$[amount], as specified in the statement of account (or affidavit or solemn declaration) attached and marked Schedule "A, after deducting any counter claims to which the debtor is entitled. (The attached statement of account or affidavit must specify the vouchers or other evidence in support of the claim.)

4. (Check and complete the appropriate category)

A. UNSECURED CLAIM OF \$[amount]

That in respect of this debt, I do not hold any assets of the debtor as security and (Check appropriate description)

Regarding the amount of \$[amount], I do not claim a right to a priority.

Regarding the amount of \$[amount], I claim a right to a priority under section 136 of the Act.

(Set out on an attached sheet, details to support priority claim)

B. CLAIM OF LANDLORD FOR DISCLAIMER OF A LEASE \$[amount]

That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows

(Give full particulars of the claim, including the calculations upon which the claim is based)

C. SECURED CLAIM OF \$[amount]

That in respect of this debt I hold assets of the debtor valued at \$\_\_\_\_\_ as security, particulars of which are as follows:

*(Give full particulars of the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.)*

D. CLAIM BY FARMER, FISHERMAN OR AQUACULTURIST OF \$ \_\_\_\_\_

That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of \$\_\_\_\_\_.

*(Attach a copy of Sales agreement and delivery receipts)*

E. CLAIM AGAINST THE DIRECTOR \$ \_\_\_\_\_

*(To be completed when a proposal provides for the compromise of claims against directors)*

That I hereby make a claim under subsection 50(13) of the Act, particulars of which are as follows:

*(Give full particulars of the claim, including the calculations upon which the claim is based)*

5. That to the best of my knowledge, I am (or the above-named creditor is) ( or am not or is not) related to the debtor within the meaning of section 4 of the Act.

6. That the following are payments that I have received from, and the credits that I have allowed to, the debtor within the three months (or, if the creditor and the debtor are related within the meaning of section 4 of the Act, within the 12 months) immediately before the date of the initial bankruptcy event within the meaning of Section 2 of the Act: *(Provide details of payments and credits)*

*(Applicable only in the case of the bankruptcy of an individual.)*

I request to be advised of any material change in the financial situation of the bankrupt, pursuant to subparagraph 102(3)(b)(i) of the Act.

I request to be advised of any amendment regarding the amount that the bankrupt is required to pay, pursuant to subsection 68(4) of the Act.

I request that a copy of the report filed by the trustee regarding the bankrupt's application for discharge pursuant to subsection 170(1) of the Act be sent to the above address.

I want the Trustee to convene a formal meeting of creditors and I will attend.

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Creditor

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

NOTE: If affidavit is attached, it must have been made before a person qualified to take affidavits.

WARNINGS: A trustee may, pursuant to subsection 128(3) of the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed, in a proof of security, by the secured creditor.

Subsection 201(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.

**FORM 36 - PROXY**

(Subsection 102(2) and paragraphs 51(1)(e) and 66.15(3)(b) of the Act)

I, \_\_\_\_\_ (*name of creditor*), of \_\_\_\_\_ (*name of town or city*), a creditor in the above matter, hereby appoint \_\_\_\_\_ of \_\_\_\_\_ to be my **proxy** in the above matter, except as to the receipt of dividends, with (or without) power to appoint another **proxy** in his or her place.

Dated at \_\_\_\_\_ (*name of city or town*), this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

\_\_\_\_\_  
(Signature of Witness)

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Name and Title of Signing Officer)

\_\_\_\_\_  
(Corporate Name)